

SharePoint 2010: Electronic Content Management made easy

Microsoft® SharePoint® 2010 Content offers easy Enterprise Content Management (ECM). Blending traditional content management, social computing and search, SharePoint 2010 provides a familiar user experience and rich policies and processes, helping to deliver adoption and success.

Microsoft Office SharePoint Server 2007 is an integrated suite of server capabilities that can help improve organizational effectiveness by providing comprehensive content management and enterprise search, accelerating shared business processes, and facilitating information-sharing across boundaries for better business insight. Additionally, this collaboration and content management server provides IT professionals and developers with the platform and tools they need for server administration, application extensibility, and interoperability.

Easy rollout

Easy administration

SharePoint 2010 Content makes content management more accurate and efficient. With its simple, "behind-the-scenes" administration, you can automate key business processes and apply policies and taxonomies quickly and consistently.

Easy user adoption

Closely connected to Microsoft Office, SharePoint 2010 Content provides a familiar user experience, including the Microsoft Office Backstage™ view. People are comfortable with the system, so they use it.

Intuitive tools

The combination of SharePoint, MS Office and Scanview provide intuitive tools like automatic content organization, tagging triggered through a document's save location, and type-ahead completion of properties that can drive workflow and retention schedules.

Easy to share information

SharePoint 2010 Content simplifies content tagging and classification, making it easier for people to find, share, and use information. This means everyone can spend more time focusing on their high-value tasks instead of recreating content that already exists.

Make the Tools Support the Business

Choose the right records management strategy

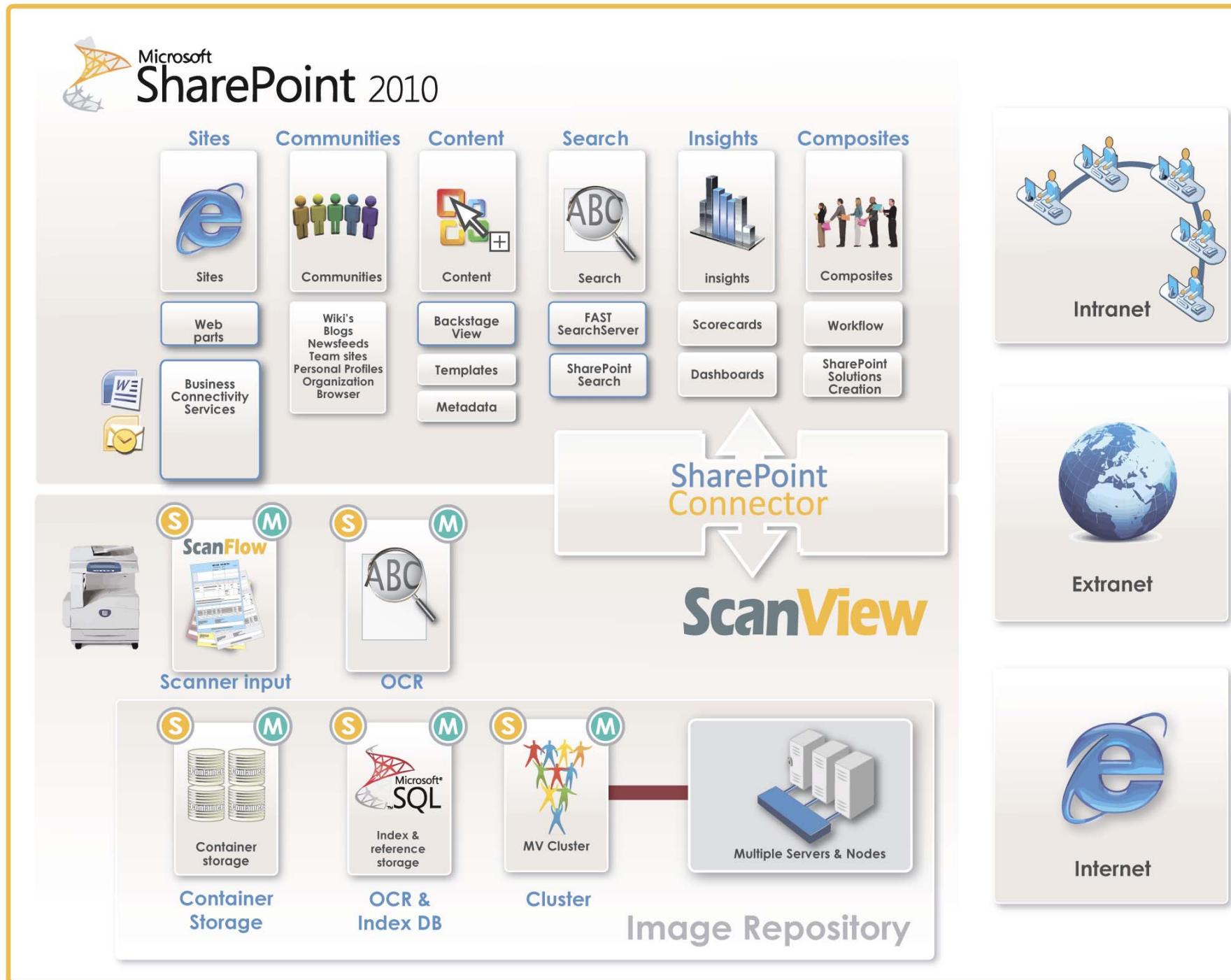
SharePoint 2010 Content lets you choose the records management strategy that works best for your company. You can manage records in-place, archive them to a central repository, or combine the two approaches. This flexibility can help you strike the balance between providing context and centrally managing large volumes of content.

Manage content consistently

SharePoint 2010 Content handles information of all types. Whether working with documents, Web pages, or social content, you can consistently manage versions, declare records, apply retention schedules, place legal holds, and run audit reports. Furthermore, when adding Scanview, you can scan documents right into the Scanview Image Repository and browse through them using SharePoint's known user interface.

Manage compliance with detailed auditing

SharePoint 2010 Content provides detailed audit reporting at both the individual file level and across repositories. Compliance officers can see information on user access, file plan configuration, litigation holds, records status, and content type.



About costs and risks

Decrease storage needs across your company

With SharePoint 2010 Content, you can use multi-stage policies to drive retention schedules, controlling when content should be archived or expired. That way, you can be sure to effectively dispose of content, rather than keeping it indefinitely, decreasing the amount of information you need to store and manage.

Decrease risk through compliance

SharePoint 2010 Content features a familiar user experience that helps your people manage content quickly and confidently. With properly managed content, your company can maintain retention schedules according to industry or government regulations, decreasing the risks and costs associated with non-compliance.

Increase search relevancy

With SharePoint 2010 Content, your company can use retention schedules to move irrelevant content out of the search index. When only relevant content is returned in search results, people can find information in less time and increase productivity.

ScanView for SharePoint 2010

Electronic Content Management (ECM) with SharePoint using Allgeier ScanView for SharePoint 2010

Lots of customers appreciate the basic functionalities of Microsoft SharePoint. Its ergonomics, flexibility and scalability allow for SME to use it as a digital "Ad Valvas" in which documents are being shared amongst both employees and customers.

As your company grows, the need for a system which encompasses both the flexibility of SharePoint's ergonomic setup with its myriad of features tempts every organization to adopt it as a central portal for a broad range of company information.

But when pushing the limits of the built-in Document Management features, boundaries of the standard SharePoint Server are easily detectable. What is missing is a rugged backbone of the image repository.

Scanview : Image Repository System

Allgeier offers a SharePoint Image Repository system enabling you to manage high volumes of scanned and electronic documents. The solution incorporates Microsoft SharePoint and components of the Scanview DMS Collection, in order to integrate document management with enterprise operations.

Scanview: robust Backbone for SharePoint 2010

Allgeier ScanView for SharePoint 2010 is now available and brings a robust, low cost, scalable ECM solution to Microsoft SharePoint.

Companies are able to leverage their investment in the Microsoft platform without having to move to another, more costly system, thereby reducing IT management costs, training and productivity costs, and extending their return on investment.

Why Scanview for Sharepoint 2010?

1. Control digital assets corporate wide within the SharePoint environment.

Scanview extends SharePoint's standard document collaboration capabilities and turns it into a powerful, yet cost-effective digital asset management solution.

2. Add advanced scanning features to your existing SharePoint application

By using Scanview as an image repository, you can scan documents to your Sharepoint. Regardless whether you're scanning thousands of documents daily, Scanview can easily handle a high number of scanned images.

3. Add full text search to scanned documents.

Scanview automatically crawls through the volume of scanned documents and performs a full text OCR.

4. Reduce high cost of image and media storage.

Allgeier Scanview for SharePoint reduces the time and cost of locating, modifying, managing, and deploying Electronic Content in a rugged and fully transparent image repository. Remove additional cost of training, maintenance and support of another user interface for Digital Document Asset management.

5. Add a legal label to your stored documents.

By storing your digital documents in Scanview containers, they cannot be tampered with outside the context of your SharePoint application. Not a single image can be deleted, turning the Scanview container storage into a fully legal alternative to your existing standard storage.

6. Manage global company knowledge from within a single IT platform.

Allgeier Scanview extends SharePoint Portal Server so that organizations, from small work groups to large enterprises, can manage all corporate knowledge in a secure environment and leverages Microsoft Windows Active Directory for security, user roles, and account management.

7. Increase productivity with powerful search tools including image-specific metadata.

Use metadata specific to images for more accurate search results. Extend powerful SharePoint search capabilities with Allgeier Scanview metadata support to both read and write industry standard image metadata and to provide thumbnail previews in your search results of the most popular file formats.

8. Provide partners and remote sales team access to information through one corporate portal.

Collaborate on assets with customers and partners to strengthen business relations. Businesses can enhance customer experience by providing a Web-based environment for both partners and remote sales force to access and use company knowledge within corporate defined guidelines.

9. Deliver a robust, yet cost-effective digital asset management solution on the Microsoft Windows platform.

Whether your company is using Windows SharePoint Services for workgroup productivity or SharePoint Portal Server for an entire enterprise, Allgeier Scanview for SharePoint provides all the functionality you need, without the high price you may expect.



ScanView for SharePoint 2010

